



## Avon Maitland District eLearning Centre (AMDEC)

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## Private School Registration Agreement with AMDEC 2020-2021

In order to register a student from an Ontario private school in an eLearning course with AMDEC, the following conditions must be met:

- The private school is a Ministry-inspected private school with a BSID.
  - The student is actively enrolled in the private school and the OSR (Ontario Student Record) is being held by the private school that is registering the student.
  - The private school will notify AMDEC if the student's enrollment status at that school changes at any time during the school year. Changes to a student's enrollment status at the private school may impact their eligibility to take or remain in courses with AMDEC.
  - The student has the necessary prerequisites to be enrolled in the requested AMDEC course.
  - If the student was born outside of Canada, the private school will provide all required documentation to ensure the student is eligible for publicly funded education in Ontario.
  - The student meets residency requirements outlined in the Education Act to be eligible for publicly funded education in Ontario and will continue to meet these residency requirements for the time the student is registered with AMDEC.
  - The private school will maintain regular contact with AMDEC and work with AMDEC teachers and staff to support the success of the student in their AMDEC course.
  - AMDEC courses will be run in a semestered format (exceptions may be required as a result of COVID19 safety protocols). Students will actively participate in their AMDEC course(s) every week and complete all assigned work, including the final exam (if applicable), on the date determined by their teacher.
  - Proctored final exams are required for some AMDEC courses, and must be written under the supervision of an OCT certified teacher provided by the student's enrolling school following all appropriate COVID19 safety protocols.
  - Students taking AMDEC courses will abide by the rules and procedures in the AMDEC Student Handbook (available at <http://amdec.avonmaitlandsecondary.ca/student-handbook/>) including those related to academic honesty.
  - The private school has **not** charged an additional fee to the student or their family to take the requested AMDEC course(s).
  - The private school will inform the parent/guardian and student of all conditions outlined in this agreement and before registering the student will obtain student and parent permission to:
    - Register the student for the requested AMDEC course(s), and
    - Allow the exchange of student information between the private school and AMDEC.
  - Registrations will only be reviewed after the following documents have been uploaded to PRISM:
    - Proof of Ontario residency (e.g. utility bill, tax bill, rental/lease agreement, etc.)
    - A current, signed transcript, issued by the enrolling private school
    - And, for students born outside of Canada:
      - completed and signed AMDSB 302E form, along with a document to confirm student eligibility to attend an Ontario school without fees
    - Student IEP, as applicable
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