

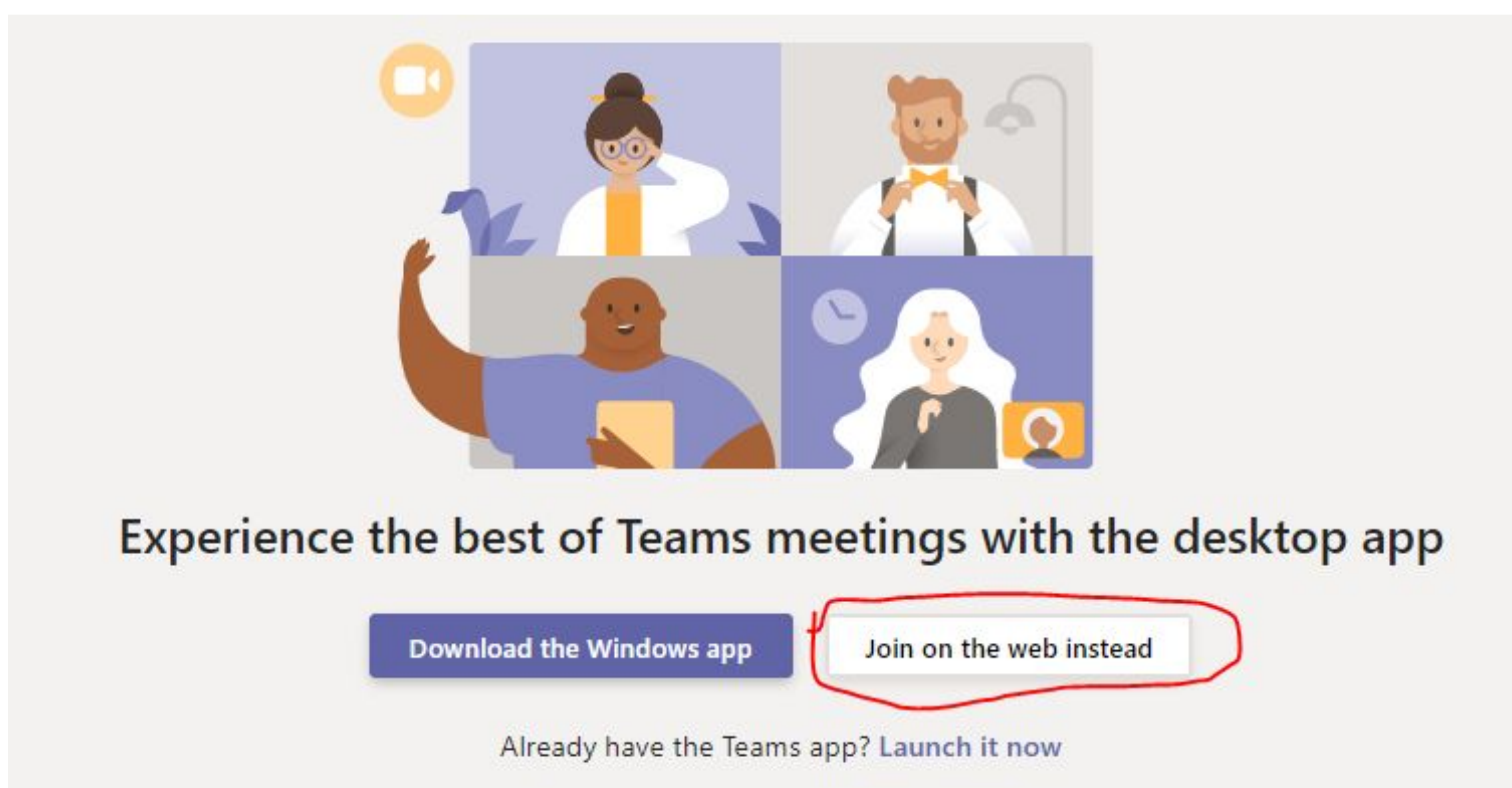
# How To:

## Conference with Microsoft Teams

- Follow your teacher's instructions to set up a meeting time for your conference.
- You will then receive an email from your teacher confirming your meeting time in the Microsoft Teams app.
- Click "Join Microsoft Teams Meeting" in the email at the set time.

### [Join Microsoft Teams Meeting](#)

[Learn more about Teams](#) | [Meeting options](#)



**Step 1:** Click "Join on the web instead"

**Step 2:** Click "Allow" on the camera/microphone pop-up

**Step 3:** Enter your name and click "Join now"

