

How To:

Use the Quiz Tool

Step 1: Select the Quiz link on the Nav Bar under 'My Class' from the Nav Bar and select the Quiz link.

Step 2: Click the title of the quiz. A summary of the quiz information displays, such the time allowed section which tells you if there's a time limit for taking the quiz. If you don't see your quiz, return to the assignment page. You may have to complete a checklist before the quiz is released to you.

Step 3: Read the instructions. When you are ready, click on Start Quiz.

Step 4: Begin the quiz when the questions finish loading.

Step 5: The questions automatically save. At the bottom of the page, click 'next page' if there is a link.

Step 5: When you are finished, click Submit Quiz and then click 'submit quiz' to confirm. After you submit your quiz, a summary will display.

You can return to the summary later from the quiz list page. Click on 'submissions' from the context menu dropdowns. Contents of the quiz summary depend on the options your teacher has selected. If the quiz is self-marking, your score will appear and perhaps correct answers.

Your teacher may also return feedback in the Assignments tool - please confirm with your teacher so that you know where to locate comments or marks.